

# CURRICULUM VITAE

Marcela Betancur

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## PROFILE

Primary and preschool bilingual teacher with high English level and Spanish as native language. I have experience in teaching different levels and ages. I am a dedicated person in all jobs that I set myself to do, I am passionate about teaching and reinforcing skills and overcoming weaknesses in students, I have learned different approaches of developing my work and researching for new ways to improve my teaching. By working in different fields I have gathered teamwork abilities and enhanced my communication skills. I can effectively communicate with students of different backgrounds and provide them with guidance in their learning process. My education in art and design has enhanced the quality of the work using creative and fun ideas, incorporating them in the job objectives and innovating with results.

## Academic information

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| ■ Primary education                                      | Colegio Santa Rosa de Lima (Pereira)       |
| ■ Secondary education                                    | INEM Felipe Pérez (Pereira)                |
| ■ E.S.O bachillerato (Madrid)                            | Colegio Mateo Alemán (Madrid)<br>1999-2001 |
| ■ NewCAD English Nivel 1, 2, 3<br>+ Communication skills | NewHam College (London)<br>2001-2002       |

- Technology information IT  
Word Processing, Excel, Power Point y Publisher

NewHamCollege (London)  
2002-2003
  
- Art and Design Foundation

NewHam College

Basic studies on Fine art, photography,  
3D design and printing.

2004-2005
  
- Product and Furniture Design

Ravensbourne College  
Of Design and Communication

BA Honors

2005-2008
  
- Enseñanza en ingles Cambridge

Boston School (Pereira)

TKT teaching knowledge test.

2008
  
- dap logical thinking workshop

Fundacion Liceo Ingles

June 2012
  
- Degree in pedagogy early childhood

Undergraduate distance learning

Corporación Universitaria  
Minuto de Dios

2014 to the present.
  
- Degree in Pedagogy to the reach of  
Professionals in education

UNAD Universidad Nacional

Abierta y a Distancia

February to July 30th 2017

## Working experience

- Fundacion Liceo ingles- Bilingual school -first and fourth grade teacher.  
August 2015 – present.

### Functions:

1. Preparing lesson plans and adapting them to meet common core standards.
2. Identifying strengths in students and providing the support needed
3. Parents communication
4. Implementing creative evaluation tools for kids
5. Teaching English, science, math
6. Group management and making crosscurricular activities

- Fundacion Liceo ingles- English and Social studies in 4th grade.  
August 2014 – 2015.

### Functions:

1. Preparing lesson plans.
2. Identifying strengths in students and providing the support needed
3. Parents communication
4. Implementing creative evaluation tools for kids
5. Teaching English and social studies
6. Group management and making crosscurricular activities

- Fundacion Liceo ingles- Group director First grade.  
August 2013 – 2014

### Functions:

1. Preparing lesson plans.
2. Identifying strengths in students and providing the support needed
3. Parents communication
4. Implementing creative evaluation tools for kids
5. Teaching English, science, math
6. Group management and making crosscurricular activities

- Liceo ingles- Preschool teacher assistant.  
August 2011 – 2013

### Functions:

1. Substituting for absent teachers
2. Supporting teacher in several teaching activities
3. Reinforcements for kids academic needs

#### 4. Creative classroom decorations for learning purposes

- English teacher for beginners and advance levels  
The World School of the English Language  
February to May 2011

##### Functions:

1. To create innovative activities applying the school's curriculum
2. Emphasize in improving pronounciation
3. Write progress reports of students and follow up activities
4. Personilized teaching and group lesson plans
5. Bringing students up to required levels
6. Prepare engaging conversation classes

- Group director Kinder 5 Preschool.

Liceo Pino Verde, Pereira.

September 2008 –December. 2010.

##### Functions:

1. English, math, science and social studies teacher.
2. Group managment.
3. Preparing and setting up children's plays.
4. Planning and organization skills.

#### Work expreience done while studying

- Sales representative (Half time)

Selfridges, London

July 2007- February 2008

##### Functions:

1. Update inventory constantly.
2. Good presentation and communication with clients
3. Well knowledge of products.
4. Submits orders by referring to price lists and product literature.

■ Graphic designer assistant (Half time)

Compañía: Silvester, Graham Silvester, London

August 2006- May 2007

Functions:

1. Working in a team and contributing ideas.
2. Creating and editing images in PhotoShop, Quarkxpress.
3. Organizing files
4. Preparing reports documents in Microsoft word.

■ Supervisor - employees and materials (Half time)

CRAFT Cleaning Co, London.

April 2004- September 2006

Functions:

1. Materials maintenance
2. Supervising schedules and work accomplishment (5 employees).
3. Communicating appropriately with employees and employers.

- References on request